

MAY 15-16, 2025

**MEETING MINUTES:**

**CALL TO ORDER:**

Sallie Beth Todd, Chairperson of the South Carolina State Board of Nursing, called May 15<sup>th</sup>, 2025, meeting to order at 8:35AM on May 15, 2025. Public notice was properly posted at the Board offices, as well as on its website. A copy was provided to all requesting persons, organizations and news media agencies in compliance with the SC Freedom of Information Act. A quorum was present at all times.

Member	Representing	Status	BOARD MEMBERS' PRESENT & VOTING
Bridget Enos, DNP, APRN, FNP	1 <sup>st</sup> Congressional District	Excused	
Frances Pagett, RN	2 <sup>nd</sup> Congressional District	Present	
John Whitcomb, PhD, RN, CCRN, FCCM	Board of Nursing Secretary 3 <sup>rd</sup> Congressional District	Present	
Sallie Beth Todd, RN, MSN-Ed	Board of Nursing Chair 4 <sup>th</sup> Congressional District	Present	
Samuel McNutt, RN, CRNA, MHSA	5 <sup>th</sup> Congressional District	Present	
Bridget J. Holder, DNP, RNC-MNN, C-ONQS	Board of Nursing Vice-Chair 6 <sup>th</sup> Congressional District	Present	
Leslie Lyerly, RN	7 <sup>th</sup> Congressional District	Present	
Melissa May-Engel, LPN	At-Large, LPN	Present	
Robert J. Wolff, PhD	Public Member	Present	
Lindsey Mitcham	Public Member	Present	
Vacancy	At-Large, LPN	Vacant	

Carol Moody, Board Executive, Board of Nursing	LLR STAFF PRESENT
Megan Flannery, Advice Counsel for the Board of Nursing	
Bob Horner, Advice Counsel	
Peter Kubas, Nurse Education Consultant	
Mindy Carithers, Nurse Practice Consultant & Compliance Manager	
Shannon Stricklin, Office of Compliance Administrative Coordinator	
Tierra Sims, Office of Compliance	
Tina Brown, Disciplinary Counsel	
Sherri Butterbaugh, Disciplinary Counsel	
Bianca Smith, Lead Investigator	
Kevin Pate, Lead Investigator	
Tina Behles, Court Reporter	

**EXCUSED ABSENCES:**

Motion to excuse Dr. Enos. Motion carried.

**APPROVAL OF AGENDA:**

Motion to approve the agenda. Motion carried.

**CONSENT AGENDA:**

Motion to approve the Consent Agenda. Motion carried.

**BOARD MINUTES:**

Motion to defer the March minutes until May 16<sup>th</sup>, 2025. Motion carried.

**CLOSED SESSION:**

Motion to go into closed session to discuss pending disciplinary actions; motion carried.

**Office of Investigations and Enforcement:**

- Lead Investigator, Kevin Pate presented the Investigative Review Conference Report for approval. Submitted 35 cases to be dismissed. Motion carried.
- Submitted 36 cases for formal complaint. Motion carried.
- Submitted 5 complaints for Letter of Caution. Motion carried.

Mr. Pate presented the Statistical Report.

*Ms. Lyerly arrived at 8:39AM.*

**DISCIPLINARY HEARINGS:**

Respondents appeared before the Board to determine disciplinary actions. Hearings are conducted in Closed Session to meet the statutory requirement that disciplinary actions remain confidential.

**2024-138:**

Respondent appeared before the Board having executed a Memorandum of Agreement for the purpose of determining disciplinary sanctions.

Motion to accept the Memorandum of Agreement with the following disciplinary sanctions: issue a private reprimand with conditions known to Respondent and Board. Motion carried.\*

**2023-169:** Respondent appeared before the Board having executed a Memorandum of Agreement for the purpose of determining disciplinary sanctions.

Motion to accept the Memorandum of Agreement with the following disciplinary sanctions: Private reprimand with conditions known to Respondent and Board and to pay investigative costs in the amount of \$200 due within six months. Motion carried.\*

*Dr. Holder was recused from this matter and rejoined the meeting at the conclusion of the appearance.*

**2022-175** Respondent appeared before the Board having executed a Memorandum of Agreement for the purpose of determining disciplinary sanctions;

Motion to accept the Memorandum of Agreement with the following disciplinary sanctions: Issue a public reprimand. If Respondent chooses to apply for licensure in South Carolina, they must comply with terms and conditions known to them and the Board. If the Respondent obtains multi-state licensure from another state, they must appear before the Board prior to working in South Carolina. Motion carried.\*

*Dr. Whitcomb was recused from this matter and rejoined the meeting at the conclusion of the appearance.*

**2024-141:** Respondent appeared before the Board having executed a Memorandum of Agreement for the purpose of determining disciplinary sanctions.

Motion to accept the Memorandum of Agreement with the following disciplinary sanctions: Issue a public reprimand with indefinite suspension, comply with terms and conditions known to the Respondent and the Board and re-appear before the Board for additional sanctions prior to consideration for reinstatement. Motion carried.\*

*Dr. Holder was recused from this matter and rejoined the meeting at the conclusion of the appearance.*

*Dr. Wolff exited proceedings at 12:06PM. Quorum present and maintained at all times.*

**2023-213:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

**2020-190:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full

evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations; motion carried.

*Note: Bob Horner acted as Advice Counsel for this case.*

*Dr. Wolff returned to the meeting at 2:37PM and did not vote on the above matter.*

**2021-238:** Respondent appeared before the Board having executed a Memorandum of Agreement.

Motion to accept the Memorandum of Agreement with the following action: Case Dismissal. Motion carried.\*

**2023-258:** Respondent appeared before the Board having executed a Memorandum of Agreement for the purpose of determining disciplinary sanctions.

Motion to accept the Memorandum of Agreement with the following action: Issue a Letter of Caution. Motion carried.\*

*Dr. Whitcomb and Ms. May-Engle were recused from this matter and rejoined the meeting at the conclusion of the appearance.*

**2023-636:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

**2021-341:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

*Dr. Whitcomb and Ms. Todd were recused from this matter and Ms. Todd rejoined the meeting at the conclusion of the appearance.*

**2022-326:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

*Dr. Whitcomb was recused from this matter.*

**2021-281:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

*Dr. Whitcomb was recused from this matter.*

**2022-16:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

*Dr. Whitcomb was recused from this matter and rejoined the meeting at the conclusion of the appearance.*

**2022-81:** This case was before the Board for a Final Order Hearing and was previously before the Board of Nursing Hearing Panel. A report has been issued by the Hearing Panel with recommendations regarding violations of the Nurse Practice Act and disciplinary sanctions. The board had an opportunity to review the transcript of the full evidentiary hearing and the recommendation of the Panel. Respondent did not appear

before the Board. After first determining that proper notice was provided to the Respondent, the Board proceeded with the hearing.

Motion to accept the Panel's findings and their recommendations. Motion carried.

**Administrative Review Report:**

**2022-308:** Motion to issue a Letter of Caution. Motion carried.

**2023-74:** Motion to issue a Letter of Caution. Motion carried.

**2022-196:** Motion to reject the recommendation for a Letter of Caution. Motion carried.\*

*Dr. Whitcomb was recused from this matter.*

**2023-486:** Motion to issue a Letter of Caution. Motion carried.

*Dr. Whitcomb was recused from this matter and rejoined the meeting at the conclusion of the appearance.*

**2014-527** Motion to dismiss the case. Motion carried.

Motion was made to sunset the Administrative Review Process going forward. Motion carried.

**Office of Disciplinary Counsel Statistical Report:**

For information only; no motion was made.

**Motion to adjourn at 4:30PM**

**Friday, May 16, 2025**

**Call to Order:**

Ms. Todd called the meeting to order at 8:32AM on Friday May 16, 2025.

**Excused Absences:**

Motion to excuse Dr. Bridget Enos, Leslie Lyerly and Lindsey Mitcham from the meeting. Motion carried. It was noted that a quorum was present.

**Minutes:**

Motion to defer the minutes until July for edits. Motion carried.

**Education Appearances:**

### **Columbia International University BSN:**

Ms. Angela Conder and Dr. Rebecca Kemfort requested their BSN program go from initial to full approval. Motion carried.

### **Closed Session:**

Motion to move into Closed Session to discuss pending disciplinary actions in compliance with the statutory requirement that disciplinary actions remain confidential. Motion carried.

### **Compliance/Application Appearances:**

RN Endorsement Applicant 1: Motion to grant the request for licensure. Motion carried.

RN Endorsement Applicant 2: Respondent requested to withdraw her request. The request was granted. The application with the Board will remain open for the full year and she can reapply thereafter if the application expires.\*

### **Open Session:**

Motion made to go back in to open session. Motion carried.

LPN Endorsement Applicant Kristy Berry. Motion to grant the request for licensure as a single state license. Motion carried.\*

### **Reports:**

#### **Practice Consultant Report**

Motion to approve the APEA NP Refresher Course. Motion carried.

Motion to approve the APRN Disciplinary course options. Motion carried.

Motion to approve the Barkley & Associated NP Refresher Courses. Motion carried.

Motion to approve the CRNA Re-entry Refresher Course. Motion carried.

Motion to not accept the Fitzgerald courses for APRN's. Motion carried.

Motion to postpone discussion on the Midwifery Course until July. Motion carried.

Advisory Opinion Number 1: Is it within scope of practice of a licensed practical nurse to perform pulmonary artery pressure monitoring procedures? Members had no recommended changes.

Motion to accept. Motion carried.

Advisory Opinion Number 4: Is it within the role and scope of responsibilities of a registered nurse and licensed practical nurse to administer radio-opaque dye, via

endoscope, during a procedure for retrograde ERCP? Members had no recommended changes.

Motion to accept. Motion carried.

Advisory Opinion Number 7: Is it within the scope of practice of the registered nurse to administer medications such as antineoplastic agents intrathecally? Recommendation was to add to the invasive line chart and link to the document.

Motion to accept. Motion carried.

Advisory Opinion Number 9a: What is the scope of responsibility of the registered nurse in the administration of peripheral and central intravenous therapies and procedures? Recommendation was to add to the invasive line chart with a link to this document.

Motion to accept. Motion carried.

Advisory Opinion Number 9b: What is the scope of responsibility of the licensed practical nurse in the administration of peripheral and central intravenous therapies and procedures? Recommendation to include the invasive line chart and link to this document along with a reference to AO Number 19 and Number 30.

Motion to accept. Motion carried.

Advisory Opinion 18: Is it within the role and scope of practice of the registered nurse to apply internal fetal electrodes and to insert intrauterine monitoring devices without an authorized licensed provider present? And if so, may the RN perform amniotomy to apply the internal components? Members recommended no changes.

Motion to accept. Motion carried.

Advisory Opinion Number 20: Is it within the role and scope of responsibilities of unlicensed assistive personnel to perform digital intervention for the treatment of fecal impaction? Members recommended no changes.

Motion to accept. Motion carried.

Advisory Opinion Number 27: Is it within the role and scope of responsibilities of the registered nurse and licensed practical nurse to perform sharps debridement of necrotic tissue as ordered by the physician or APRN? The only changes recommended by the Committee Members was to replace "additional act" with "expanded role" because this aligns with the statutory reference in the South Carolina Nurse Practice Act.

Motion to accept with changes. Motion carried.

Advisory Opinion Number 30. May the selected licensed practical nurse administer IV push medications to patients in a dialysis center? Members recommended to replace "additional act" with "expanded role" (same rationale as AO #27).

Motion to accept with changes. Motion carried.

Advisory Opinion Number 32, no changes with this advisory opinion with the exception of replacing “additional act” with “expanded role” (same rationale as AO #27).

Motion to accept with changes. Motion carried.

Advisory Opinion Number 34: Is it within the scope of practice of the licensed nurse to perform acupuncture? No recommended changes.

Motion to accept. Motion carried.

Advisory Opinion Number 35: Is it with the role and scope of responsibilities of the registered nurse to deploy extravascular collagen hemostasis devices? No recommended changes.

Motion to accept. Motion carried.

Advisory Opinion Number 42: Is it within the role and scope of responsibilities of the registered nurse to deploy suture mediated vascular hemostasis closure devices? It was recommended to remove the reference to the APRN since that is a separate credential from the RN.

Motion to accept. Motion carried.

Advisory Opinion Number 46: Is it within the role and scope of responsibilities of the licensed practical nurse to evaluate and/or stage vascular, diabetic/neuropathic or pressure ulcers? No recommended changes.

Motion to accept. Motion carried.

Advisory Opinion Number 48: Is it within the scope of practice of the registered nurse to remove trans-thoracic, which is epicardial, pacing wire following open-heart surgery? Committee recommended to replace “additional act” with “expanded role to align with the statutory requirements referenced in the South Carolina Nurse Practice Act.

Motion to accept. Motion carried.

Advisory Opinion Number 56: Is it within the role and scope of responsibilities of the registered nurse to remove the SAVE, which is a Strut Assisted Volume Implant applicator device? No recommended changes.

Motion to accept. Motion carried.

Advisory Opinion Number 64: Is it within the scope of practice for an LPN to irrigate an ear? No recommended changes.

Motion to accept. Motion carried.

### **Primary Care Bootcamp Courses for APRNs:**

Motion to not accept this course. Motion carried.

### **Self-Care Course Options**

Motion to accept this course. Motion carried.

### **Updated Disciplinary Course Options:**

Motion to approve the Updated Disciplinary Course Options. Motion carried.

### **Chairperson Report:**

NCSBN Mid-Year Meeting – Dr. Whitcomb and Dr. Holder shared their experience(s) at the mid-year meeting (March 2025).

Strategic Plan – Ms. Todd updated the Board members. The workgroup will continue to develop a draft and will bring back to the July meeting.

Nominations – Postponed until July's meeting.

2026 meeting dates for the Board of Nursing – Dates for 2026 Board meetings were reviewed. Motion to accept and motion carried.

Annual Meeting (August 2025) -

Ms. Moody and Ms. Todd will attend as voting delegates and there is a request to seek resource funding for Dr. Holder and Dr. Whitcomb to attend. If additional funding is available, there is also a desire to send Dr. Wolff. Motion to approve. Motion carried.

### **Board Executive Report:**

Statistical Report on Current Number of Active Licensees was provided by Ms. Moody.

Board Member Update; two new Board members have been appointed and once the Senate confirms, they can join the Board (anticipate by July 2025).

Board Staff Update; moving forward with a plan to replace Ms. Mitchell's vacant position.

NLC Update; Massachusetts recently enacted the NLC and will be working on implementation over the next year.

Nominations; an e-blast was sent to all active RN and APRN licensees to ascertain interest in open committee positions, panel hearing officers, IRC members and expert reviewers.

Website Updates; continue to make changes as needed.

LPN/RN Competency Audit; the LPN/RN competency audit (post the 2022 renewal cycle) is now complete.

Forthcoming Meetings

**Motion to adjourn; meeting ended at 12:01PM.**

*\*Indicates that the Board entered into Executive Session for the purpose of receiving legal counsel; no official actions were taken while in Executive Session.*

